

Expression of Interest for Appointed Position

GOVERNANCE COMMITTEE

This form should be used to apply for appointed positions on the Women's Bowls NSW Governance Committee.

First Name:		Surname:	
Email Address:		Contact Phone Number:	
Club:	District:	National ID:	

Has the applicant ever received any disciplinary action by a club? Yes No

If yes, please provide relevant details:

Terms of Reference for each of the Committee can be found on:

<http://www.womensbowlsnsw.org/Members-Resources/Constitution-By-Laws>

Duties carried out by the Governance Committee:

1. Respond to all member queries relating to 'Governance' in a timely manner
2. Deal with all matters relevant to Governance Committee and report on as required
3. Review the Association's Constitution and By-Laws and recommend changes to Board as required
4. Aid Member Clubs and Districts on all matters relating to Constitutions, By-Laws, and governance issues and committee structures
5. Assist when required with voting procedures for WBNSW General Meetings
6. Ensure the Constitution and By-Laws of Clubs and Districts are kept up to date and align with the State Constitution and By-Laws
7. Maintain on file an up-to-date copy of all Member Club and District Constitutions and By-Laws.

Candidates must also meet the following criteria:

1. Demonstrated proficiency and a good working knowledge of computers, (particularly Microsoft Office Suite or equivalent)
2. Proven ability to communicate at all levels – written and oral

3. Demonstrated ability to interpret, understand and implement rules and regulations, particular to individual committees
4. Proven ability to operate within a team environment
5. Commitment to professionalism and confidentiality
6. Current Driver's Licence and own transport or access to transport
7. Disciplinary question above must be answered; however, this will not exclude applicant from attaining a position on the committee.

By Executing this Expression of Interest, I agree:

1. To abide by the Women's Bowls NSW Confidentiality Agreement and Code of Ethics if selected
2. Failure to abide by Women's Bowls NSW Confidentiality Agreement and Code of Ethics will result in my ineligibility for the position.

Please complete the following questions:

1. Your Aims

2. Your Experience

3. Your ability relevant to the role

By signing below, I confirm all information is true and correct to the best of my knowledge.

Candidate Signature:

Date:

Nominations must be received by the CEO by close of business (4 pm) Wednesday 26 August 2020
By email: ceo@womensbowlsnsw.org
All Expressions of Interest received will receive a confirmation email within 24 business hours